

IMMACULATE CONCEPTION ELEMENTARY SCHOOL

Admissions Policy for Pre-k 3 through 6th Grade

CRITERIA

The following criteria are used by the principal in evaluating Admissions Applications for acceptance into Immaculate Conception (I.C.) School:

- Siblings of families currently enrolled and attending I.C. School
- Active Parishioners of Immaculate Conception Church, and who intend on keeping their child/ren enrolled at I.C. School through 6th Grade.
- Active and Registered Catholic Parishioners in neighboring communities (e.g. St. Ann's Church in Manlius).
- Order in which completed Applications and Full Deposits are received.
- Priority will be given to 5 Day/Full Day Pre-K Applicants and then on availability for all Pre-K 3 and Pre-K 4 Programs. The Pre-K Programs are:
 - Pre-K 4-year-olds:
 - 5 Full/Half Days
 - 3 Full/Half Days
 - Pre-K #-year-olds:
 - 5 Full/Half Days
 - 3 Full/Half Days
 - 2 Full/Half Days

The Principal is responsible for all final decisions and reserves the right to approve or deny Admission into I.C. School based on the needs of the student(s) and the capacity of the school. Typical Class Size for Pre-K 3 is 16; Pre-K 4 is 20 and all other classes are 20. If needed, a waiting list will be created.*

OTHER PERTINENT REGISTRATION INFORMATION

At the time of registration, copies of the following information are required:

- Birth Certificate
- Baptismal Certificate, if applicable
- Record of Immunizations and School Physical Exam
- Dental Record, requested
- Lead Screening Assessment Results (if entering a Pre-K program)

New York State Law requires that children entering Kindergarten must be five years of age on or before December 1, of the entering year. Similarly, children entering a pre-school program for four-year-olds must be four on or before December 1, of the entering year. The same rule applies for three-year-olds.

**In order to maintain safety during the Covid19 Pandemic our class size will remain at 16 unless we can provide additional space to accommodate more students.*